



Job Opportunity

Community Research Coordinator

Arctic Community Connectivity for Equity, Sustainability, and Service (ACCESS)

The Organization

The University of Manitoba drives innovation, discovery and advancement. Our momentum propels our campus community – UM faculty, staff, students and community members whose determination and curiosity shape our world for the better. Our teaching, learning and work environment is uniquely strengthened and enriched by Indigenous perspectives through collaboration and co-development. With two main campuses in Winnipeg, satellite campuses throughout Manitoba, and world-wide research, UM's impact is global.

Discover outstanding employee benefits, experience world-class facilities, and join a dynamic community that values reconciliation, sustainability, diversity, and inclusion. We are one of Manitoba's Top Employers and one of Canada's Best Diversity Employers. At the University of Manitoba, what inspires you can change everything!

The Opportunity

The ACCESS team has a unique opportunity available for an **Local Research Coordinator**. This is a community-based position located in Chesterfield Inlet, Nunavut.

The Community Research Coordinator will play a vital local, cultural, coordination and support role in developing the ACCESS project. The coordinator will be involved in achieving several objectives of the project, including social needs assessments, talking circles, photovoice sessions, and interviews. The main tasks include recruiting participants, organizing meetings, and ensuring respectful communication with local organizations and participants. The ideal candidate will have a comprehensive understanding of local culture, language, and processes, along with excellent organizational skills.

Position Summary

Key Responsibilities and duties in coordinating community involvement during the development of the following objectives:

1. Social needs assessment.
2. Airship development.
3. Remote sensing and situational awareness systems; and
4. Tele-health systems development and demonstration.

Social Needs Assessment

Under the direction of the Social Needs Assessment Principal Investigator, the Local Research Coordinator will work collaboratively with the social research team to:

a. Community Engagement and Communication:

- Build and maintain relationships with researchers, key stakeholders (agencies and government institutions, Nunavut Research Institute) and community members.
- Act as the primary point of contact for connecting the research team with key local authorities and institutions, and community members.
- Provide clear and consistent communication to participants about the project's goals, activities, and outcomes.
- Share local knowledge and assist in recognizing and using the community strengths and resources.
- Collaborate and contribute to the research through a lived experience perspective.
- Assist in co-learning and capacity building among researchers and partners.

b. Research Activities:

- Support the recruitment of participants for the various research activities by seeking to ensure all voices are heard and included by engaging with different community groups (women, elders, hunters/trappers, youth).
- Plan, organize meetings, including talking circles and community engagement sessions.
- Participate and support researchers in data collection and analysis.
- Participate in knowledge translation and mobilization of research.

c. Coordinate Meetings and Site Research Visits:

- Coordinate meetings, including venue selection, scheduling, and material preparation.
- Plan and contract meals and refreshments required for the development of research activities.
- Assist the research team in booking their hotels, meals, and travel arrangements.

Qualifications / requirements

a. Lived experience as:

- Local resident of Chesterfield Inlet
- Inuit Person with experience in working with government, agencies, and community in Chesterfield.
- Experience working with Indigenous or rural communities and knowledge of the local language and cultural practices.
- Attend to an introductory research workshop training on ethics, Indigenous research and data collection.

b. Abilities

- Ability to work independently and collaboratively with diverse community groups.
- Open to learning and willing to accept new challenges and assignments
- Experience in community engagement and participant recruitment is preferred.
- Strong organizational and coordination skills.
- Ideal to have experience with Indigenous and/or qualitative research methods, including talking circles and photovoice is an asset.

c. Other job-related qualifications that may be an asset:

- Ability to speak and understand an Indigenous language
- Knowledge of research methods and recruitment of populations that may be difficult to access
- Excellent interpersonal and communication skills.

Contract details

- This is a part-time contract, with up to 10 hours per week. Flexible hours required.
- Compensation: \$50.00 per hour
- Application Process:
 - Interested candidates should submit a cover letter, resume to:

Janice Lane
Human Resources Officer
Janice.lane@umanitoba.ca
204-474-7129

Please submit by November 8, 2024.